WEST VIRGINIA LEGISLATURE

2023 REGULAR SESSION

**FISCAL NOTE**

Introduced

House Bill 2953

By Delegates Criss, Householder, Hardy, and Espinosa

[Introduced January 24, 2023; Referred to the Committee on Finance]

A BILL to amend the Code of West Virginia, 1931, as amended, by adding thereto a new article, designated §29-36-1, §29-36-2, §29-36-3, §29-36-4, §29-36-5, §29-36-6, and §29-36-7, all relating to the creation of the Commission on Cost-of-Living Adjustments; providing for a declaration of public policy and legislative findings; establishing the commission and providing for membership and authority; establishing meetings for the commission; providing for the commission's authority and duties; establishing commission reports and recommendations; providing for legislative action; providing for applicability and exceptions; providing for rules; creating notice requirements; and providing for the creation and administration of the Locality Cost-of-Living Adjustment Fund.

Be it enacted by the Legislature of West Virginia:

ARTICLE 36. COMMISSION ON COST-OF-LIVING ADJUSTMENTS.

§29-36-1. Declaration of public policy; legislative findings.

(a) It is hereby declared to be the public policy of this state and in the public interest to adequately compensate state employees, based not only on their employment position, qualifications, and job performance, but also on other external economic factors which adversely affect employees’ standards of living when working in certain geographical locations.

(b) The Legislature hereby finds that:

(1) Certain areas of the state are experiencing higher economic growth and more rapid increases to costs of living when compared to other areas of the state;

(2) The state is losing valuable public employees in these areas because salaries and benefits are not competitive with the salaries and benefits paid to employees of other governments, including other states, the federal government, and private employers;

(3) State employees in these areas require adjustments to offset rapid increases in costs of living, which are much higher when compared to other areas of the state; and

(4) Adjustments are necessary and prudent to ensure all employees have a standard of living that is uniform throughout the state.

§29-36-2. Commission on Cost-of-Living Adjustments established; membership, authority.

(a) The Commission on Cost-of-Living Adjustments is hereby established as an advisory commission to the West Virginia Legislature and the Executive. The commission shall study differentials in costs of living between different counties of the state. The commission shall also determine and make recommendations regarding amounts and counties where cost-of-living adjustments for state employees are necessary to ensure that qualified persons may be attracted and retained to serve the people of the State of West Virginia. The commission is hereby authorized and shall execute and carry out, administer, and enforce the provisions of this article in the manner provided herein.

(b) The commission shall be comprised of the following five voting members:

(1) The Secretary of the Department of Administration or his or her designee,

(2) The Secretary of the Department of Revenue or his or her designee;

(3) The Governor of the State of West Virginia or his or her designee; and

(4) Two members appointed by the Governor, who may not be employees of the Departments of Administration or Revenue, who may not work in either the same county or in Kanawha County, who possess a graduate level degree from an accredited college or university, and who have knowledge and experience in the fields of economics, finance, or personnel management.

(c) Any person appointed to serve on the commission pursuant to subdivision (4), subsection (b) of this section shall serve for four years. The initial appointments to the commission shall be made by July 1, 2023. Upon expiration of any term, the person previously appointed shall continue to serve until his or her successor is duly appointed and qualified to serve on the commission.

(d) Members of the commission shall serve without compensation. The commission may reimburse members for all reasonable and necessary expenses, including travel expenses actually incurred by members in the conduct of their official duties. Any expense reimbursements shall be made from appropriations made to the Department of Revenue for the purpose of funding the commission’s activities at the same rate paid to state employees. The Secretary of Revenue shall provide office space and necessary administrative support to the commission upon request of the commission.

(e) In the event of a vacancy on the commission, the unexpired term shall be filled in the same manner used to make the original appointment within 60 days of the vacancy.

§29-36-3. Commission meetings; where held; how conducted.

(a) The commission shall meet in Charleston, West Virginia, at the place and time designated by the chairperson with at least 10 days’ written notice to the members of the commission.

(b) The commission shall meet at the call of the chairperson or at the request of a majority of the members.

(c) For purposes of calling the first meeting, the Governor of the State of West Virginia or his or her designee shall serve as the initial chairperson. At its first meeting, the members of the commission shall select a chairperson. If the member selected to serve as chairperson ceases to be a member of the commission or subsequently resigns as chairperson, the Governor of the State of West Virginia or his or her designee shall serve as the chairperson for purposes of calling the next meeting and selecting a replacement chairperson.

(d) A majority of the commission members serving shall constitute a quorum.

(e) The commission shall meet as often as is necessary to conduct a thorough review and comparison of costs of living within the different counties of this state and prepare a report with determinations and recommendations as provided for in §29-36-4 of this code.

(f) In furtherance of its duties, the commission may request staff assistance from any department, any state institution of higher education, and the Joint Committee on Government and Finance. The commission may additionally seek assistance and information from other private and public research institutions as may be necessary to collect and analyze data and perform any research as needed in the performance of its duties.

§29-36-4. Commission authority and duties; commission reports and recommendations; legislative action.

(a) The commission shall study the differentials in costs of living between different counties within the state which cause variations in the standards of living for employees of the State of West Virginia and its citizens. The commission shall compile, analyze, and weigh data from available sources which concern costs-of-living variations between counties.

(b) The commission shall:

(1) Determine the five counties within the state with the highest costs of living;

(2) Estimate the number of applicable state employees whose primary workstation is within these counties and identify for which agencies these employees work;

(3) Determine a recommended flat dollar amount to provide each applicable state employee, whose primary workstation is within the five counties, which could be appropriated by the legislature in the coming fiscal year as a cost-of-living adjustment; and

(4) Report the commission’s determinations and recommendations, which report shall include justifications and supporting data underlying the commission’s determinations and recommendations for county selection and recommended appropriation amounts.

(c) In determining five counties within the state with the highest costs of living and recommending appropriate cost-of-living adjustments of the applicable state employees, the commission shall consider the following factors:

(1) Population increases in an area compared to other areas of the state;

(2) The top counties found in the Tax Department’s housing index;

(3) Market forces resulting in higher state employment vacancies compared to other areas of the state;

(4) The value differential between state salaries and benefits and local private sector company’s salaries and benefits for similar job descriptions and specialties;

(5) The value differential between state salaries and benefits and other federal, state, and neighboring out of state agency salaries and benefits for similar job descriptions and specialties;

(6) The consumer price index in an area compared to other areas of the state;

(7) Unemployment rates in an area compared to other areas of the state;

(8) Property tax valuations in an area compared to other areas of the state for similar properties;

(9) The levels of compensation adequate to attract and retain qualified individuals in state employment; and

(10) Any other relevant factors and information the commission may determine is appropriate for their deliberations.

(d) The commission shall prepare and submit its first report containing its determinations and recommendations no later than December 1, 2024. The commission shall then prepare and submit subsequent reports on or before December 1 of each year thereafter to update its determinations and recommendations to reflect ongoing changes in the state’s economic circumstances.

(e) The commission shall send a copy of its yearly report to the Joint Committee on Government and Finance and the Executive.

§29-36-5. Applicability and exceptions.

(a) This program shall be in addition to, and not a replacement of, any existing locality pay programs established by this code or the rules promulgated hereunder.

(b) This program shall apply to all state employees, not otherwise excluded in this article.

(c) This program shall not apply to state employees and other state officials whose salaries are otherwise specified in this code.

(d) This program shall not apply to part-time or temporary employees, interns, or contract workers.

§29-36-6. Rules; notice requirements.

The commission may propose rules for legislative approval in accordance with the provisions of §29A-3-1 *et seq*. of this code, including emergency rules, to implement and make effective the provisions of this article and the authority conferred, and the duties imposed under the provisions of this article.

§29-36-7. Creation and administration of the Locality Cost-of-Living Adjustment Fund.

(a) There is hereby created in the State Treasury a fund known as the Locality Cost-of-Living Adjustment Fund. The fund shall be administered by and under the control of the Secretary of Revenue. Expenditures from the fund shall be for the purposes set forth in this article and are to be made only in accordance with appropriation by the Legislature and in accordance with the provisions of §11B-2-1 *et. seq.* of this code.

(b) The fund shall consist of moneys appropriated by the Legislature. For fiscal year 2025 and each fiscal year thereafter, the commission shall include in their budget requests and the Governor shall include in each budget bill submitted to the Legislature, an appropriation for the purposes of the fund. The amount appropriated shall be transferred to the fund to be used solely for the purposes provided by this article.

(c) Expenditures from the sum appropriated by the legislature to the fund shall be for the purposes of performing the duties of the commission and providing cost-of-living adjustments. The cost-of-living adjustments shall be made once quarterly in the same amount to all applicable state employees, regardless of classification or salary, whose workstation is within the counties designated by the commission. The cost-of-living adjustments will be prorated as applicable for time employed in any quarter. To the extent the amounts appropriated are not sufficient to fully fund the commission’s recommendations, the amount shall be distributed equally to all applicable state employees on a pro-rata basis.

NOTE: The purpose of this bill is to create the Commission on Cost-of-Living Adjustments. The bill provides for a declaration of public policy and legislative findings. The bill establishes the commission and provides for membership and authority. The bill establishes meetings for the commission. The bill provides for the commission's authority and duties. The bill establishes commission reports and recommendations. The bill provides for legislative action. The bill provides for applicability and exceptions. The bill provides for rules. The bill creates notice requirements. Finally, the bill provides for the creation and administration of the Locality Cost-of-Living Adjustment Fund.

Strike-throughs indicate language that would be stricken from a heading or the present law and underscoring indicates new language that would be added.